

BECHUANALAND PROTECTORATE.

HIGH COMMISSIONER'S NOTICE  
No. 211 OF 1939.

It is hereby notified for general information that under and by virtue of the powers vested in him by section *twenty* of the Bechuanaland Protectorate Births and Deaths Registration Proclamation 1939, His Excellency the High Commissioner has been pleased to make the following Regulations.

By Command of His Excellency  
the High Commissioner.

H. E. PRIESTMAN,  
Administrative Secretary.

High Commissioner's Office,  
Pretoria, 24th November, 1939.

REGULATIONS UNDER SECTION TWENTY OF  
THE BECHUANALAND PROTECTORATE  
BIRTHS AND DEATHS REGISTRATION  
PROCLAMTION, 1939.

1. (a) The office of the Registrar of Births and Deaths shall be at Headquarters of the Administration at Mafeking.

(b) The office of each District Registrar of Births and Deaths shall be at the headquarters of the District Commissioner of each district in the Territory.

2. The hours for registration shall be the usual office hours of the Government service.

3. Subject to the provisions of the Proclamation the powers and duties of the Registrar or a District Registrar shall be:—

A. Registrar—

(a) to take charge of and preserve all books, Registers and records of births and deaths which occurred prior to the commencement of Proclamation;

(b) to examine and amend in accordance with these regulations any Register, return or documentary proof, or order the amendment thereof, and to call for any documentary proof he may deem necessary;

(c) to take charge of and preserve all such books, forms, Registers, returns and other documents as form part of the records of the Registrar's office;

(d) to receive and deal with applications for searches and for certified copies of Births and Deaths Registers or other documentary proofs and to obtain and furnish such information concerning births and deaths as may be required;

(e) to cause indexes to be made of all births and deaths records in his custody;

(f) to have the general control and superintendence of the registration of births and deaths in the Territory, and all officers on whom by the Proclamation or these regulations any power or duty is imposed or conferred shall, in the exercise of such power or duty, conform to the lawful instructions of the Registrar.

B. *District Registrar*—

(g) to fill in the prescribed forms on behalf of persons who verbally give information concerning births or deaths occurring in his district;

(h) to receive forms of information accompanied by declarations, if required, verifying the information given therein;

(i) to examine forms of information received and any documents in support thereof and cause any defect therein to be supplied or inaccuracy corrected;

(j) to superintend and control, subject to the lawful instructions of the Registrar, the registrations of births and deaths in his district.

4. (a) The Births Register shall be in the Form A in the First Schedule hereto and the Deaths Register shall be in the Form B in the said Schedule, and the Registers shall contain the particulars therein set forth.

(b) The half-yearly returns of births and deaths shall be sent in to the Registrar in the Forms C and D respectively in the First Schedule hereto.

5. (1) A person whose duty it is to register a birth or death shall send to the District Registrar or a Police Officer of the district in which the birth or death occurred a notice—

In the case of a birth, in the Form E in the First Schedule hereto;

In the case of a death, in the Form F in the First Schedule hereto.

(2) For the purpose of verifying the prescribed particulars and the amplification or correction thereof the District Registrar may require, by notice in writing, the informant or any other person whose duty it is to register the birth or death or, in default of such person, any credible person having knowledge

of the truth of the case, to attend personally at his office within a reasonable time to be specified in the notice and to supply such other evidence or information as may be required by such District Registrar. The informant shall then certify to the correctness of all alterations or additions so made to the prescribed particulars by affixing his initials or mark thereto.

(3) The District Registrar shall preserve the notice and such other written evidence as may have been submitted to him in support thereof as he may deem advisable.

6. Every person shall be entitled, upon giving twenty-four hours' notice to the Registrar, and upon payment of the fees set forth in the Second Schedule hereto, to search the index to and inspect any entry in any Register or return in the custody of the Registrar and to have a certified copy under the hand of that officer of any such entry.

7. Every such certified copy or certificate shall be an exact copy of the entry in the Register or return with a certificate at the foot in the Form G in the First Schedule and shall be signed by the Registrar.

8. (1) A correction of an error in a Register in the custody of a District Registrar shall be made by ruling one clear line through the erroneous entry, but so that such entry shall remain legible, and by writing the correct entry there above. The District Registrar shall then affix his signature and the date under the correction.

(2) Any clerical error observed in a Register in the custody of a District Registrar shall be corrected forthwith by the District Registrar, and, if a return of the entry has been sent to the Registrar prior to discovery of the error, a certified exact copy of the entry, showing the error and how it has been corrected, shall be sent to the Registrar.

(3) (a) Any error in fact in a Register in the custody of a District Registrar shall, when discovered, be reported to the Registrar and shall not be corrected by the District Registrar until he has received the written authority of the Registrar. Declarations setting forth the nature of the error and the true facts of the case, made, if possible, by two persons required by the Proclamation to give information concerning the birth or death with reference to which the error has been made, or, in default of such persons, by two credible persons having knowledge of the truth of the case, shall be obtained by the District Registrar, and certified copies thereof and of the original declaration on which the birth or death was registered shall be forwarded by the District Registrar to the Registrar together with a report containing any other information available.

(b) The Registrar, upon being satisfied that the entry is erroneous, shall give his written authority to the District Registrar to correct the same, and the error shall be corrected upon the party who is responsible for the error paying the fee prescribed in the Second Schedule. If a return of the entry has been sent to the Registrar prior to the discovery of the error, the District Registrar shall send to the Registrar a certified exact copy of the entry, showing the error and how it has been corrected.

(4) The Registrar, upon receipt of a certified copy of an entry corrected in terms of paragraphs (2) or (3) of this regulation, shall file the same and correct any return in his custody of the entry thus corrected so that it shall be an exact copy of the certified copy thus received by him; he shall also make any necessary correction to the index of the entry; any correction to an index thus made shall be signed and dated by the Registrar.

(5) (a) A correction of an error in a return or index other than as provided in paragraph (4) of this regulation, or in a Register in the custody of the Registrar, shall be made in the manner provided in paragraph (1) of this regulation but shall be signed and dated by the Registrar.

(b) Before correcting an error, as provided in paragraph (5) (a) of this regulation, the Registrar shall satisfy himself as to the nature of the error. If the error is of a clerical nature he shall correct the same on receipt of the relevant information; if the error is one of fact it shall be corrected by him upon his being satisfied by evidence of a similar nature to that specified in paragraph (3) (a) of this regulation that the entry is erroneous and upon payment of the prescribed fee.

9. The fees to be levied and paid under the Proclamation shall be the fees set forth in the Second Schedule hereto.





FORM C.

BIRTHS AND DEATHS REGISTRATION PROCLAMATION.

RETURN OF BIRTHS IN THE DISTRICT OF ..... FOR THE QUARTER ENDED .....  
 Births in the District of ..... in the Bechuanaland Protectorate.

Page. No.	Date of Birth and Time of Birth.	Place of Birth.	Name if any.	Sex.	Name and Surname, Residence and Occupation of Father.	Name and Maiden Surname, Residence and Occupation of Mother.	Nationality of Parents.	Full Name, Occupation and Residence of Informant, and in what capacity he gives information.	When Registered.	Signature of District Registrar.	Name, if added after Registration of Birth.

I, ..... District Registrar for the District of ..... do hereby certify that this is a true copy of the Register Book of Births within the said District, from the entry of the Birth of ..... No. .... to the entry of the Birth of ..... No. .... and that it contains a copy of the entry of all Births registered in the above District for the quarter ended.....19.....

Witness my hand this.....day of .....  
 ..... District Registrar.

**BIRTHS AND DEATHS REGISTRATION PROCLAMATION.**

FORM D.

RETURN OF DEATHS IN THE DISTRICT OF ..... FOR THE QUARTER ENDED.....  
 Deaths in the District of ..... in the Bechuanaland Protectorate.

Page No.	Date of Death and Time of Death.	Place of Death.	Name and Surname.	Sex.	Age.	Residence and Occupation.	Nationality.	Cause of Death.	Full Name, Occupation and Residence of Informant, and in what capacity he gives information.	When Registered.	Signature of District Registrar.

I, ..... District Registrar for the District of ..... do hereby certify that this is a true copy of the Register Book of Deaths within the said District, from the entry of the death of ..... No. .... to the entry of the death of ..... No. .... and that it contains a copy of the entry of all deaths registered in the above District for the Quarter ended.....

Witness my hand this ..... day of ..... 19.....

.....  
 District Registrar.

FORM E.

BIRTHS AND DEATHS REGISTRATION  
PROCLAMATION.

*Notice of Birth:*

1. Date of Birth..... Time of Birth.....
2. Place of Birth Name of Hospital.....  
Name of Street .....  
Town or Village .....  
District .....
3. Name, if any, of child .....
4. Sex of child .....
5. Father Name and Surname .....  
Residence .....  
Occupation .....  
Nationality .....
6. Mother Name .....  
Maiden Surname .....  
Residence .....  
Occupation .....  
Nationality .....

I, .....by occupation a  
.....residing at .....  
in the District of ..... in  
the Bechuanaland Protectorate do hereby declare  
that the information above given by me is true and  
correct, that I know this of my own knowledge and  
that my means of knowing this is .....  
(here state shortly your means of knowledge and the  
capacity in which you give this information).

Subscribed by me at..... on  
this the.....day of .....  
in the year 19.....

.....  
Signature of Informant.

Subscribed in the presence of---

Full name of Witness.....  
Living at (full address).....

.....  
Signature of Witness.

NOTE.—All names must be written clearly in BLOCK  
CAPITAL LETTERS. All alterations must be  
initialled.

FORM E.

BIRTHS AND DEATHS REGISTRATION  
PROCLAMATION.

*Notice of Death:*

1. Date of death..... Time of death.....
2. Place of death Name of Hospital .....
- Name of Street .....
- Town or Village .....
- District .....
3. Name in full of Deceased .....
4. Sex .....
5. Age .....
6. Occupation .....
7. Residence .....
8. Nationality .....
9. Cause of death .....
10. If a dead body is found, give date and place of finding, also the name and address of the finder and narrate shortly the circumstances.....
11. If name unknown give full description for purposes of identification.....

I, .....by occupation a  
.....residing at .....  
in the District of ..... in  
the Bechuanaland Protectorate do hereby declare  
that the information above given by me is true and  
correct, that I know this of my own knowledge and  
that my means of knowing this is .....  
(here state shortly your means of knowledge and the  
capacity in which you give this information).

Subscribed by me at..... on  
this the.....day of .....  
in the year 19.....

.....  
Signature of Informant.

Subscribed in the presence of---

Full name of Witness.....

Living at (full address).....

.....  
Signature of Witness.

NOTE.—All names must be written clearly in BLOCK  
CAPITAL LETTERS. All alterations must be  
initialled.

FORM G.

BIRTHS AND DEATHS REGISTRATION  
PROCLAMATION.

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I,..... the Registrar of Births and Deaths for the Bechuanaland Protectorate, do hereby certify that this is a true and correct copy of the Register/return of Births (or Deaths) for the District of ..... relating to the birth or death of.....

Witness my hand at Mafeking this the ..... day of.....19.....

.....  
Registrar of Births and Deaths.

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FORM H.

SECOND SCHEDULE.

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FEES.

		s.	d.
1. (a) For the registration of the birth of any child after three months but within one year of the date of such birth ...	5		0
(b) For each year or part of a year thereafter ... ..	5		0
2. For the registration of the name or alteration in the name of any child whose birth has been previously registered ... ..	5		0
3. (a) For the registration of a death after one month but within one year of the date of such death ... ..	5		0
(b) For each year or part of a year thereafter ... ..	5		0
4. For the inspection of any Register, return or index in the custody of the Registrar ...	1		0
5. For a certified copy of any entry in any register or return in the custody of the Registrar ... ..	5		0
6. For any correction of an error of fact or any alteration other than as provided for by Fee No. 2 ... ..	5		0